

Browser address bar: <http://10.60.255.51:81/Account/Login.aspx?ReturnUrl=/>

Page Title: Log In

File Edit View Favorites Tools Help

Page Safety Tools

NALCO APPLICATIONS नालको NALCO

LOG IN

Please enter your username and password.

Log In

User Name (Last 5 digits of your new personal number):

Password (Initial password is same as your 'My Data' password):

Remember me next time.

[New User? Register](#)
[Forgot your password?](#)

[Contact Us](#) | Developed and Maintained by NALCO IT Team

Taskbar: 100% 10:26 AM 11/02/2016

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NALCO APPLICATIONS नालको NALCO

Back to Home Name: Rajani Sahu Welcome 07080! | [Log Out](#)

Menu

Menu - My Profile

WELCOME TO NALCO APPLICATIONS WEBSITE

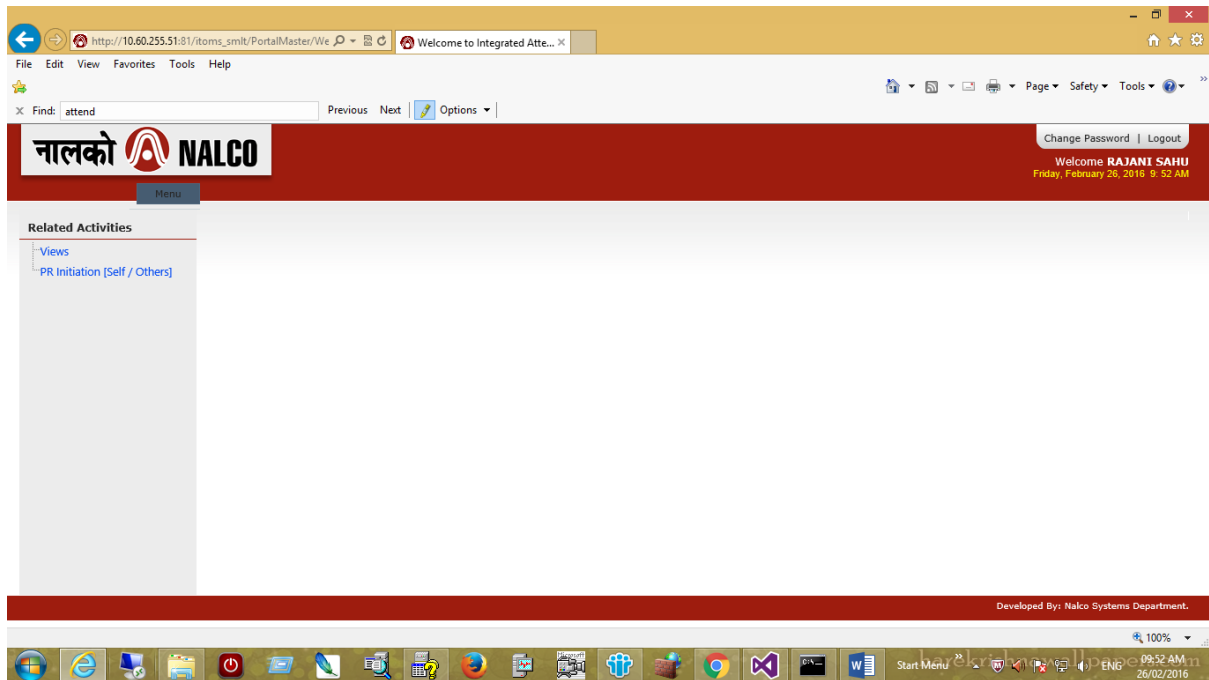
- Menu
 - Change Password
 - My Profile
 - Perquisites
 - PF Loans
 - Attendance Application
 - Integrated Attendance System
 - Attendance
 - Leave
 - Processing
 - Property Returns
 - HR
 - Admin
 - About

Last Login was at: 11-02-2016 10:39:58
 Email id: **None** [Update](#) (To be used for Password Recovery and Receiving Notifications)
 Mobile No: **9668377741** [Update](#) (To be used for Receiving Notifications)
 My IP Address: 80.0.56.158

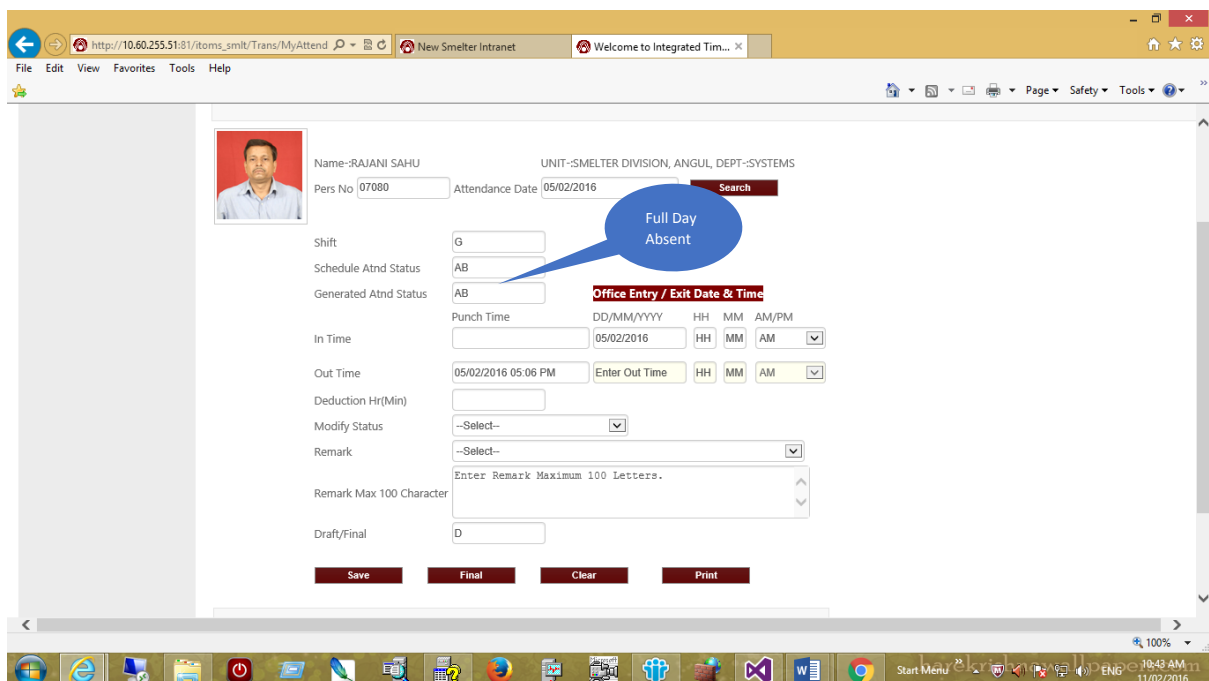
Browser address bar: http://10.60.255.51:81/zoms_smlt/Default.aspx

Taskbar: 100% 10:37 AM 11/02/2016

PR Initiation: [Self / Others]



This is PR Initiation Screen used by Employee for initiating PR process for self and Others of his department only , if there is single punch or no punch for a particular day .



Click On Search.

1. Enter InDate & Time (AM/PM) or OutDate & Time (AM/PM) as per your requirement.
2. Select Remark from Listed Reason. If Not available select Others to enter in the Remarks.
3. Then Save /Final the Record.
4. Take a PrintOut of the PR for approval.

On Submission of PR-Initiation hard copy to his Section I/c , Section I/c will sign on the hard copy and forward it to HOD for final approval in case of single punch. Section I/c will also update the same in the online system. Besides, approving on the hard copy, HOD will also approve in the system.

In Case of No punch (No In Punch and No Out Punch) or PR – initiation done more than 4-times in a salary month HOD will forward the PR to concerned GM for final approval on the hard copy as well as in the system. GM will approve on the hard copy and also in the system . The Employee will carry the PR hard copy and submit it in time office for final acceptance through the system.