

**WALK-IN INTERVIEW FOR ENGAGEMENT OF PART -TIME MEDICAL RETAINER**

National Aluminium Company Limited (NALCO), a Navratna Central PSU and one of the largest integrated Alumina- Aluminium Complexes of Asia, having State of the Art technology, is going for further growth and expansion within India & across the globe. The Company being a prominent foreign exchange earner for the Country also enjoys Premier Trading House status in the field of export and has won many prestigious awards for its excellent performance with significant value addition to its shareholders. The plants and offices are multi-locational with its Corporate Office at Bhubaneswar, Odisha. The Company believes in achieving organizational excellence through competent human resources and practices having “people centric” approach to achieve its vision to be a premier and integrated company in the Aluminium value chain with strategic presence in Mining both domestic & global, Metals and Energy sectors.

The Company is looking for engagement of one Part- Time Medicine Specialist on retainership basis for its Medical Centre, Nalco Township, Chandrasekharapur, Bhubaneswar initially for a period of one year, which may be extended/curtailed based on the performance and requirement. The details of such position and eligibility criteria are as under.

Position	Medical Retainer (Medicine) – 01 No.
Upper Age Limit	62 Years as on 21.06.2022
Qualification	MD in Medicine
Experience	25 Years post PG
Remuneration	Rs. 55,000/- plus Rs.1200/-p.m. towards mobile allowance.
Responsibility	The incumbent will attend the OPD of Nalco Medical Centre at its Townships, Nalconagar, Chandrasekharapur, Bhubaneswar and render medical services to the employees of Nalco from <b>5 PM to 8 PM</b> on all working days of the company. Besides, he/she should attend emergency consultation, if required at the above medical centre.
General	No other facilities will be admissible except to and fro transport arrangement at local level.

Interested doctors may call on us for a Personal Interview on **21.06.2022 at 10.30 AM** at HRD Conference Hall, Nalco Bhawan, P-1, Nayapalli, Bhubaneswar-751013. At the time of interview, the candidates are required to submit their duly filled-in Bio-Data form (attached) along with all credentials and supporting documents in original in respect of their age, qualification & experience

General Manager (H&A)-R&P



NATIONAL ALUMINIUM COMPANY LIMITED  
(A Government of India Enterprise)  
NALCO Bhawan, P-1, Nayapalli,  
BHUBANESWAR – 13.

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**BIODATA FORM**

(All answers must be given in words, figures or tick marks, as required. No column should be left blank)

Advertisement No. **10220501**

Post Applied for: **Medical Retainer**

Name in Full (Capital letters – Surname First)		Father's/Husband's Name		
Permanent Address :		Present Address :		
		Phone No. E- Mail		
Date of Birth	Place of Birth	Nationality	Religion	State of Origin

Do you belong to Scheduled Caste?	Yes	<input type="checkbox"/>	NO	<input type="checkbox"/>
Do you belong to Scheduled Tribe?	Yes	<input type="checkbox"/>	NO	<input type="checkbox"/>
Do you belong to OBC?	Yes	<input type="checkbox"/>	NO	<input type="checkbox"/>
Are you an Ex-serviceman?	Yes	<input type="checkbox"/>	NO	<input type="checkbox"/>
Are you physically Handicapped?	Yes	<input type="checkbox"/>	NO	<input type="checkbox"/>
Do you belong to EWS?	Yes	<input type="checkbox"/>	NO	<input type="checkbox"/>

(If Yes Please attach an attested copy of the certificate)

Physical Data: Height \_\_\_\_\_ CM Weight \_\_\_\_\_ Kg.

Vision : Near \_\_\_\_\_ Distant \_\_\_\_\_ Rt. \_\_\_\_\_ Lt. \_\_\_\_\_

<b>Marks of Identification, if any</b>	Have you suffered any major illness/accident/been operated open?  Please specify.
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<b>Marital Status</b>			a) If married, No. of Children with age.  b) Other dependents: Relationship & age.
<b>Single</b>	<b>Married</b>	<b>Widow</b>	

### EDUCATIONAL RECORD

(Please start from School Leaving Certificate)

Year	Examination Passed	Name of School/College/Institute/University	Division/Class Obtained	Distinctive achievement if any

### Specialised Technical, Professional or Management Training, if any

Name & Address of Institution/Organisation	Nature of Training	Period of Training	Sponsored by

### What Languages do you

Speak	
Read	
Write	
What is your Mother Tongue	
What is your Hobbies and Interest ? Please Specify.	

**EMPLOYMENT RECORD**

Name & Address of Employer (Please state current or last employment first)	Period		Position Held	Nature of Duties (Briefly)	Remunerations					Reasons for leaving.	
	From	TO			Scale of pay	Basic pay	DA	Other monthly allowances	Total		Other Benefits

- 1) May we make enquiries from your past/present employer?
- 2) Give names and addresses of two persons (not related to you) whom we may contact for references.

**1<sup>st</sup> Person**

**2<sup>nd</sup> Person**

Name : _____	Name : _____
Position : _____	Position : _____
Address	Address

Were you a Government Servant or an employee of Quasi Government or of a Public Sector Undertaking? \_\_\_\_\_

Are you related to any employee of NALCO? If so, Please give details \_\_\_\_\_

Are you related to any member of Board of Directors of NALCO? If so, please specify. \_\_\_\_\_

Do you have any business interests of your own? If so, Please give details. \_\_\_\_\_

Have you ever been dismissed, removed or compulsorily Retired from service? If yes, please give details. \_\_\_\_\_

Please state; briefly, what consideration(s) led you to apply to NALCO for this position? \_\_\_\_\_

Details of enclosures:

01. \_\_\_\_\_ 02. \_\_\_\_\_ 03. \_\_\_\_\_

04. \_\_\_\_\_ 05. \_\_\_\_\_ 06. \_\_\_\_\_

I hereby declare that the entries in this form (additional particulars if any) furnished by me are true the best of my knowledge & belief. I understand that any material misrepresentation or omission made renders me liable to termination or dismissal.

Date

(Signature of Candidate)

Verified by: